



**PUBLIC CALL FOR A COMPARATIVE EVALUATION PROCEDURE BASED ONLY ON
QUALIFICATION TITLES FOR THE CONFERMENT OF 3 AWARDS AS AN INCENTIVE
TO ENROLMENT IN THE MASTER DEGREE IN GEOENGINEERING, OF WHICH 1
DEDICATED TO THE MEMORY OF SILVANO MEROI, FORMER DIRECTOR OF THE
CIVIL PROTECTION DEPARTMENT**

THE DIRECTOR

- Having regard to the Statute of the University of Florence;
- Having considered the University Administration, Accounting and Finance Regulations;
- Having regard to the Regulations on Administrative Procedures of the University of Florence;
- Having regard to the EU Regulation 2016/679 (GDPR) concerning the protection of individuals with regard to the processing of personal data;
- Given the internal regulations of the Department of Civil and Environmental Engineering, referred to in D.R. n.440 / 2013, protocol n. 25297/2013;
- Having regard to the resolution n.183/2025 of the DICEA Council of 14 July 2025, with which the issuing of a competition notice was approved for the conferment of 3 prizes as an incentive to enrol in the course master's degree in Geoengineering;
- Given the financial availability of the DICEA funds;
- Given the financial availability of the Unifi Civil Protection Centre funds;
- Pending the resolution by the Executive Board of the Civil Protection Center;

DECREES

the issuance of the following notice thus articulated.



1. Call and Purpose

In order to promote the Master's Degree Course in Geoengineering, DICEA announces a call for applications for the assignment of n. 3 prizes of € 2,000.00 each, gross of charges to be paid by the recipient, in favour of Italian or foreign students who will enrol in the Master's Degree Course in Geoengineering in the academic year 2025/2026. One of the three prizes is financed by resources of the Civil Protection Center of Unifi and dedicated to the memory of Silvano Meroi, former Director of the Civil Protection Department who recently passed away. Consequently, two separate rankings will be published, one for the two prizes financed by DICEA, and one for the prize financed with resources from the Civil Protection Centre of Unifi.

2. Requirements for admission

Those who are enrolled, or have obtained the authorization for enrolment, or have applied for an entry transfer to the first year, to the Master's Degree Course in Geoengineering are eligible to participate.

The administration reserves the right to carry out appropriate checks on the possession of the aforementioned requirements. The exclusion from the selection for lack of the prescribed requirements can be ordered at any time with the Director's Provision.

3. Mode and deadlines for the presentation of the application

The application form, drawn up on plain paper according to the attached facsimile and available on the Geoengineering course website, must be addressed to the Director of the Department of Civil and Environmental Engineering, via di Santa Marta n. 3 - 50139 Florence and must be received **no later than 01:00 pm on 6 November 2025**, under penalty of exclusion from the comparative procedure.

The following submission methods are allowed:

- a) by mail, via a registered letter with acknowledgment of receipt signed in original, together with an unauthenticated photocopy of an identity document of the subscriber. The



envelope must contain the words "Application for participation in the call for the award as an incentive to enrol in the Master's Degree in Geoengineering":

In this case, the date and time resulting from the stamp affixed by the accepting post office will be considered valid, in order to consider the application received by the deadline set out in this notice;

b) electronically to the following e-mail address: *segreteria.dicea@unifi.it*; the application must be signed with certified digital sign and sent together with an unauthenticated photocopy of an identity document of the subscriber; in order to submit the application, candidates must have a personal mailing address. All documents attached to the e-mail must be in PDF format. The message must contain in the subject the words "Application for participation in the call for the award as an incentive to enrol in the Master's Degree in Geoengineering":

c) electronically to the following certified e-mail address: *dicea@pec.unifi.it*; in order to submit the application, candidates must be in possession of a certified e-mail address personally headed. The documents attached to the e-mail must be in PDF format. The message must contain in the subject the words "Application for participation in the call for the award as an incentive to enrol in the Master's Degree in Geoengineering":

The application form, which must be signed by the candidate, must necessarily include a copy of a valid identity document.

The absence of the signature on the application and/or a copy of a valid identity document will result in exclusion from participation.

In the application form, it must be explicitly indicated whether the candidacy is for the two prizes financed by DICEA or for the prize financed by the UNIFI Civil Protection Center and dedicated to the memory of Silvano Meroi, or for both.

4. Procedure and ranking list

After the deadline for submission, applications received within the timeframe and in the manner defined in art. 3 will be evaluated by a special Commission appointed by decree by the Director of the Department of Civil and Environmental Engineering.



The Commission will be composed of no less than three members, one of whom with the function of President and assisted by a secretary, appointed from among Professors and Researchers of the University of Florence.

The Commission will carry out the selection of candidates exclusively on the basis of the documentation submitted by them at the time of the application for the authorisation, enrolment, or transfer, and already in possession of the Administration.

The Commission will have a total score of **100 points** to be divided on the basis of the following merit criteria:

- Up to a maximum of **60 points**: possession of the curricular requirements providing an adequate mastery of general scientific methods and contents in the scientific disciplines or in the disciplines of engineering, preparatory to the characterizing ones foreseen in the organization of the master's degree class of reference;
- Up to a maximum of **30 points**: possession of personal preparation requirements based on the evaluation of previous career;
- Up to a maximum of **10 points**: knowledge of the English language above level B2.

At the end of the work, the Commission will draw up a special report of the operations carried out in which it will account for the evaluations expressed towards the candidates, providing the Director two separated provisional rankings drawn up on the basis of the criteria and scores referred to in this announcement. One ranking will be dedicated to the two prizes financed directly by DICEA, and the other one for the prize financed with resources from the Unifi Civil Protection Centre.

For the prizes financed directly by DICEA, the administration reserves 50% of the positions, i.e. n.1 on the total positions of n.2, to students from low-income or developing countries (Check: [DAC List of ODA Recipients](#)). The position not used for the reserve, are assigned to suitable candidates according to the order of the ranking.

The approval of the acts of the Commission, and the two consequent rankings will be formalized with a specific decree of the Director of the Department of Civil and Environmental Engineering, subject to verification of the requirements referred to in Article 2 of this notice.

The two rankings will become definitive and will acquire legal effect only after **16**



December, 2025, the deadline set by the Student Regulations Handbook (Manifesto degli Studi) for the a.y. 2025/2026 for the submission of applications for transfer to open access courses or for transfer to another University.

The contribution will be awarded to candidates who, as of **December 16, 2025**, will be enrolled in Geoengineering and will reach the highest score based on the qualifications presented: with the same score, the youngest candidate precedes.

5. Publication of the ranking list

The provisional ranking lists, approved by the Director's Decree, will be published in the Official Online Register of the University of Florence <http://www.unifi.it/albo-ufficiale.html> and on the website of the Department of Civil and Environmental Engineering.

The two rankings will become final only after 16 December 2025, as referred to in Article 4. All information, changes and additions relating to this notice will be disclosed in the official University Register where the composition of the Commission will also be published and on the Department's website.

The publication in the Register and on the DICEA website represents the only legal means of advertising on the outcome of the selection and is valid as notification to the interested party.

6. Acceptance of the award

The disbursement of the prize is conditioned by the applicant's position in the rankings referred to in Articles 3 and 4 of this notice.

The winning candidates, listed on the DICEA website and on the website of the Geoengineering Course, must submit the declaration of acceptance of the award by **19 December 2025**.

The award will be paid in two tranches: the first, equal to 50%, upon presentation of the enrolment receipt, the second for the balance, upon presentation by the student of the payment receipt for the second instalment of the enrolment fees for the academic year 2024/2025.



7. Reason for exclusion - Final ranking

As provided for in Article 4, students who as of **16 December 2025** will not be enrolled in the Master's Degree Course in Geoengineering, will be considered as withdrawing, regardless of the justifying reasons for the delay in the omission.

Those who do not send or do not send the acceptance form within **19 December 2025** will be considered withdrawn and the rankings will be scrolled.

In case of renunciation, the rankings will be scrolled.

The Administration reserves the right to carry out appropriate checks on the veracity of the self-declarations contained in the application for participation in the procedure. It should be noted that false statements are punishable under the criminal code and special laws on the subject and result in exclusion from the competition procedure.

8. Incompatibility

The prize is not compatible with other prizes, scholarships or other forms of contribution granted for the same academic year of this selection and for the same purposes.

9. Treatment of personal data

The applicant acknowledges that the processing of his/her personal and sensitive data will take place in the manner established by EU Regulation 2016/679 (GDPR) concerning the protection of individuals regarding the processing of personal data. The applicant also acknowledges that, in accordance with current legislation, the statements made for which compliance with transparency obligations is required will be published on the Administration website in a special section of "Transparent Administration".

10. Publicity

The text of this announcement will be published in the Official Register of the University of Florence and published on the website of the Department of Civil and Environmental Engineering (DICEA). The notice and the application will be viewable and downloadable at <http://www.unifi.it/albo-ufficiale.html>.



11. Competent organizational unit and Responsible for the Procedure

Pursuant to Law no. 241/1990 and subsequent amendments as well as the "Regulations on administrative procedures of the University of Florence", the Department of Civil and Environmental Engineering, located in Via di S. Marta, 3, 50139 Florence, is identified as the competent organizational unit. The person in charge of the procedure is Margherita Mellini, tel. 055/2758819, mail: *margherita.mellini@unifi.it*.

The DIRECTOR
Prof. Gianni Bartoli



Annex

**CONFERMENT OF AWARDS AS AN INCENTIVE TO ENROLMENT
IN THE MASTER DEGREE IN GEOENGINEERING ACADEMIC YEAR 2024/2025
APPLICATION TO THE SELECTION PROCEDURE**

**To the Director
Department of Civil and Environmental Engineering
UNIFI**

The undersigned Surname..... Name.....

REQUESTS

to be admitted to the selection for the awarding of the prize as an incentive to enrol
in the Master's Degree Course in Geoengineering for:

- ☐ Prizes financed directly by DICEA
- ☐ Prize financed with resources from the Unifi Civil Protection Centre
dedicated to the memory of Silvano Meroi
(*You can select both options*)

To this end, aware of the responsibility and penal sanctions established by law for
false declarations (Article 76 of Presidential Decree 28/12/2000 n. 445)

DECLARES THE FOLLOWING

Place of birth..... Date of birth.....

Citizenship.....

Email.....

☐ to be enrolled in the 1st year of the Master's Degree in Geoengineering a.y.
2025/2026;

or

☐ to have obtained the authorization to enrol in the Master's Degree in
Geoengineering;



or

- ☐ to have carried out the procedure to obtain the transfer in the 1st year of the Master's Degree in Geoengineering;
- To be aware of the incompatibilities provided for in art. 8 of the announcement;
 - To undertake to promptly communicate any changes in email address.
 - The undersigned acknowledges that the processing of their personal and sensitive data will take place in the manner established by EU Regulation 2016/679 (GDPR) concerning the protection of individuals with regard to the processing of personal data.

Place and Date,

Signature

.....

ATTACHMENTS TO THIS APPLICATION:

1. Copy of a valid identity document
2. Curriculum Vitae